



High River Farmers' Market
2024-10th Ave SE
(Northeast of the High River UFA Farm & Ranch Supply Store)
Every Saturday September 12 – October 10, 2020
12:00pm - 4:00pm
Special Events as Outlined Below



Inclusion Foothills is pleased to extend you an invitation to participate in this years' High River Farmers' Market being held this summer and fall on Saturdays just north of the High River UFA Farm & Ranch Supply Store (2024-10th Ave SE). Please confirm your registration by completing the Vendor Application.

Inclusion Foothills is a charitable organization that has served the Foothills for 20+ years, focusing on inclusive communities by enhancing the lives of individuals with special needs and cross-disability barriers through knowledge and family support. Our ultimate goal is to ensure that all families and individuals will become active participants in all aspects of community life, accessing resources when they need them and not isolate themselves.

SPECIAL EVENTS

"Sneak Peak" for the High River Farmers' Market Fall Edition – September 5, 2020 – 12:00 - 4:00pm

Celebrating and raising awareness about the partnership between Inclusion Foothills and UFA, and educating the community on the new location and space for the Fall Market. No Cost for vendors.

Fall Festival / Thanksgiving / Salute to the Season – October 9 & 10, 2020 – Times to be confirmed

Celebrating the end of the summer season, the arrival of fall, and preparation for the winter. This two-day market will help customers cross off their Christmas shopping lists and pick up any last-minute items for Sunday dinner.

\$25.00 per booth / day

VENDOR RULES AND CONDITIONS

Location:

The Saturday High River Farmers' Market is in the lot to the northeast of the High River UFA Farm & Ranch Supply Store, located at 2024-10th Ave SE (outdoors).

Information, maps and market poster will be included with the vendor package sent out closer to the market date.

If you have any questions regarding the Farmers' Market, our application or the location, please contact Inclusion Foothills at 403-603-3232 or mail@inclusionfoothills.org.

Fee Payment:

\$25 per week. \$150 for all 6 Market dates (includes October 9 & 10).

Weekly drop in is available, however, payment is required one week prior to the day of the Farmers' Market. Please note the Farmers' Market will go on Rain or Shine. Once payment has been accepted by Inclusion Foothills **no refunds** will be issued under any circumstances. If you are attending a consecutive Thursday and Saturday Market, the joint fee is \$40.00 per week.

Products:

Please ensure to fill out all products that you will be selling at the Farmers' Market. Only products on the approved Application will be allowed to be sold.

Setup:

All vendors must be present for entry at their designated staging time and set up in their booths by 11:30am on the day of the market. For special events, times will be confirmed prior to actual event.

Take Down:

Vendors are not permitted to vacate or dismantle their space until close of the market at 4:00pm, or as otherwise outlined for special events.

In respect for customers and fellow vendors, all registered vendors must be present for the complete duration of the market. **No exceptions.**

Vendors are responsible to remove all belongings and garbage from their space at market end.

Vendor Space: * NEW FOR 2020 *****

Each vendor is provided a 10' x 10' space, **plus space for parking your vehicle behind your designated area.** You are required to stay within this area. Tents and Tables will NOT be provided for 2020, please make alternate arrangements

Layout & Parking:

Due to the nature of the layout, vendors will be provided with a **weekly staging time for entry** into the Market area. **Please arrive 10 minutes prior** to your staging time, and make yourself known to the Market Manager. Staff and volunteers will assist with getting you to your designated space, assigned by the Market organizers, taking into consideration appropriate vendor grouping

Please note that final location is at the discretion of the market organizers.

Power:

Vendors requiring power will need to provide their own generator, as we do not have access to power. We ask you only use generators that emit low fumes and are as quiet as possible.

Vendor Conduct:

Vendors may be requested to withdraw from the market if issues regarding their products, safety or behaviour towards Market employees and/or customers do not comply with the market expectations and/or requirements. Please note, only registered service animals are allowed within your booth during the market.

COVID-19 requirements and recommendations: * NEW FOR 2020 *****

Perform frequent hand hygiene, create a barrier between market patrons (i.e. extra table, masks, face shields or clear barriers). Food sampling is not allowed. Asking customers to refrain from touching products. Regular sanitation of stall surfaces and equipment. Follow physical distancing guidelines of 2m/6ft. Sanitize electronic keypads after each use and minimize the handling of money (use of gloves is recommended). Hand sanitizer required on/at your table.

Link to Document:

[COVID-19 Guidance for Farmers Markets in Alberta](#)

Link to Website:

<https://www.alberta.ca/assets/documents/covid-19-relaunch-guidance-farmers-markets-and-public-markets.pdf>

Insurance:

ALL vendors are required to have liability insurance naming Inclusion Foothills as an addition on your insurance policy.

Crawford Insurance Group in High River can assist you by calling 403-652-8665 or visiting them at 1035 Centre St SW.

Western Financial Group Inc can assist you by calling 403-652-2224 or you can visit them at 313 1st SW.

VENDOR APPLICATION

Business or Vendor Name: _____
Mailing address: _____
City: _____ Province: _____ Postal Code: _____

Product Description: _____

Contact Person: _____ Email: _____
Cell Phone: _____ Home Phone: _____

Dates of Market **Please check each date you are booking and how many spaces you require**

September 5 "Sneak Peak"	No Cost	September 12		September 19		September 26	
October 3		October 9*** (Fri)		October 10*** (Sat)			

Approved vendors will receive email confirmation which will approve space & fee due. Only approved vendors can make payment. Make cheques payable to Inclusion Foothills, send email transfer to osmall@inclusionfoothills.org (**password is market**) or call office with credit card details @ 403-603-3232. **NO REFUNDS** will be provided once payment is received.

*** October 9 & 10 will be a special event celebrating Thanksgiving, the end of the summer and the Farmers' Market season.

Preferences/Special requests (table location, accessibility, etc....): _____

WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT

Vendor Name: _____

**** Please note: It is a requirement that all participants in the 2020 High River Farmers' Market sign and return the attached waiver with application****

In consideration for receiving permission to participate in the 2020 High River Farmers' Market, the Vendor hereby releases, waives, discharges and covenants not to sue, or hold responsible **Inclusion Foothills, its agents, volunteers, or officers from any and all liability, claims, demands**, actions and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by the Vendor, or any of the property belonging to the Vendor whether caused by the negligence of the Vendor/Releaser, or otherwise, while participating in such activity, or while in, on or upon the premises where the activity is being conducted.

I am fully aware of the risks involved and hazards connected with the High River Farmers' Market and I hereby elect to voluntarily participate in said activity with full knowledge that said activity may be hazardous to me and my property. I voluntarily assume full responsibility for any risks of loss, property damage or personal injury, including death, that may be sustained by me or any loss or damage to property owned by me, as a result of being engaged in such activity, whether caused by the negligence of Vendor/Releaser or otherwise.

I further hereby agree to indemnify and hold harmless Inclusion Foothills, its agents, volunteers and officers from any loss, liability, damage or costs, including court costs and attorney fees, that they may incur due to my participation in said activity, whether caused by negligence of Vendor/Releaser or otherwise.

I understand that Inclusion Foothills does not provide any insurance coverage for vendor participants for any circumstances arising from their participation in this event or any activity associated with or facilitating that participation. As such, I am aware that I should review my own insurance portfolio.

Name of Business/Vendor: _____

Signature: _____

Date: _____

Submit completed Vendor Application with all information filled out and signed to:

- Electronic copies (PDF or photo)
- Hard copies to our mailing address
- In person (Monday - Thursday 9:00-4:00pm, Friday 9:00 - 12:00)

mail@inclusionfoothills.org
PO Box 5146, High River AB, T1V 1M3
123 4th Ave SW, High River

Do you consent to Inclusion Foothills taking pictures: Y / N

Do you consent to Inclusion Foothills sharing your information with other markets/communities seeking vendors: Y / N

Signature: _____

Date: _____