



Summer Job Posting: Junior Giants Leadership and Tutor Program

Type of Employment: Full time Summer Employment for **Tutor** positions

Start date: Full Time Summer Employment, June 21st, 2021

Rate of Pay \$15.00 per hour

Closing Date: Until Positions have been filled – (Pending Funding)

Interviews will be scheduled for the 1st week of June, 2021

The Junior Giants **Tutor** is responsible for the daily planned activities and the implementation of Tutoring and Leadership

JUNIOR GIANTS Leadership and Tutor Duties:

- Plan and implement a safe program
- Attend training as required
- Supervise program participants
- Promote and market the summer program to community stake holders
- Follow policies and procedures pertaining to the organization and the program
- Ensure a safe, comfortable environment for all participants
- Work in a team setting with program participants and staff
- Provide verbal and written reports to parents, supervisor, as required
- Provide a high standard of customer service to all patrons
- Work with children who would benefit from an enhanced educational program over the summer period

Minimum Requirements as per Canada Summer Jobs:

- a) Is between 15 and 30 years of age (inclusive) at the start of employment**
- b) Is a Canadian Citizen or permanent resident. Foreign Students are not eligible**

Must have:

- Must be a 2nd or 3rd year Education Student
- Imagination, experience and a love for working with children at risk
- Strong organizational, leadership and supervisory skills
- Excellent written and oral communication skills
- Computer Skills
- Must possess a valid Alberta Driver's license and access to a reliable vehicle
- First Aid and CPR course or be prepared to obtain
- Recent Police Record Check Vulnerable Sector – **Bring to Interview**
- Recent Child Intervention Check – **Bring to Interview or confirmation of application**
- References – Minimum 3, **Bring to Interview**

Interested candidates please forward your resume with cover letter to mail@inclusionfoothills.org. NO PHONE CALLS PLEASE. Only candidates selected for interviews will be contacted. Competition will close once a suitable candidate is found.

Inclusion Foothills values collaboration, trust, accountability and inclusion. We understand the importance of the right person for the right job and appreciate a diverse and inclusive workforce. We encourage all candidates with the required qualifications to apply for this position. We commit to working collaboratively on determining appropriate accommodations, if needed.

Funding: This program is partially funded through Service Canada – Canada Summer Jobs