



Job Title	Employment Partnership Coordinator, High River/Okotoks
Reports to	Provincial Director, Employment Partnerships

Inclusion Alberta fosters family leadership and advocacy in the pursuit of fully inclusive community lives for children and adults with developmental disabilities.

The Rotary Employment Partnership is an exciting and innovative initiative that creates meaningful employment opportunities for people with developmental disabilities. The Partnership focuses on supporting the capacity of the business community to hire and retain employees with developmental disabilities. We are seeking an individual who wishes to contribute their impressive talents to furthering our vision of inclusion.

Duties and Responsibilities:

The **High River/Okotoks** Rotary Employment Partnership Coordinator is responsible for working with Rotary to identify potential employment opportunities; identify potential employees; provide ongoing support to the employer and employee; coordinate on-the-job supports with community agencies providing supported employment; facilitate relationships between employers and employees with and without developmental disabilities and attend Rotary functions.

Qualifications:

We are seeking an individual who is committed to the inclusion of persons with developmental disabilities in community life. This person must have direct experience in enabling individuals with developmental disabilities to participate inclusively in community life, ideally in employment. The candidate will have excellent inter-personal skills and a university or college education in disability studies or a related field. Equivalencies will be considered.

Working Conditions:

The position is **part-time**, with a salary to commensurate with experience. Only candidates selected for interviews will be contacted. Competition closes when a suitable candidate is found.

Please forward your resume and cover letter with the subject line “**Rotary Employment Partnership Coordinator- High River/Okotoks**” to Trina Steed, Provincial Director, Employment Partnerships at mail@inclusionfoothills.org.